



Minutes of the 25th Meeting of the CHS Dance Parent Committee

Tuesday, January 24, 2012

Attendance:

Wendy Sewell, Co-Chairperson
Wendy Fournier, Co-Chairperson
Kathy O'Hara, Secretary
Nancy Blais, Costumes Coordinator
Chris Innocente, Treasurer
Nancy Miles, Newsletters
AJ Innocente, Grade 9 Student Representative
Emily Prieur, Grade 9 Student Representative
Annie O'Hara, Grade 11 Student Representative
Fabyenne Gosselin, Faculty Representative
Connie St. Louis, Faculty Representative

1. Opening Remarks by the Co-Chairperson

As Co-Chairperson of the DPC, Wendy Fournier welcomed the participants.

2. Review of the Minutes of the December 13, 2011 Meeting

The minutes of the December 13, 2011 meeting were approved.

3. Presentations

No presentations were scheduled.

4. Old Business

1. Costumes Inventory

Connie reported that she had received 200 hangers from Alix Glance. Nancy indicated that she would need at least 200 more hangers to complete the inventory. Stores such as COSCO and Express Cargo sell hangers. Fabyenne just needs a receipt to reimburse parents for the purchase of more hangers. Nancy indicated that she should be able to complete the inventory by March.

Action: Nancy will e-mail DPC members asking for volunteers to work on the inventory before the next meeting.

2. Fundraising for 2011-12 - Calendars and DVDs

Fabyenne indicated that the dance program had received \$3,535 so far from the sale of the dance program calendar. Since they had cost \$2,000 to produce, this resulted in a profit of \$1,535. There were still some calendars left which could be sold at Dance Night. 5x7 and 8x10 prints should also be sold at Dance Night. As discussed at the previous meeting, Connie spoke to Sylvia about preparing a DVD of the Arts Court Concert. Sylvie had indicated that we could only film the Canterbury Grade 11 pieces. Fabyenne reported that she had written to Douglas suggesting that this year we focus on the sale of the calendars and the Dance Night DVD, the Silent Auction, and the bake sale.

Action: Order forms for the 5x7 and 8x10 prints will be needed for Dance Night. The students should set up a separate table to sell the calendars and take orders for the prints.

3. Dance Night Preparations

Connie has just begun discussing with the students the jobs to be done for Dance Night. The Company dancers produce the show and perform backstage and front of house jobs. The Grade 9 students are ushers and also work on the bake sale. We will need students and parent volunteers for the ticket sales, the Silent Auction, calendar, prints, and DVD sales, and the bake sale. Chris Innocente will be the Dance Night Coordinator. Flowers will also be sold again this year. Nancy Miles and Jacquie Glance have already received some donations for the Silent Auction. Any advertising orders received should be sent to Jean Bellefleur. The money received on Dance Night will be counted each night and deposit slips prepared. There will be further discussion of the tasks to prepare for Dance Night at the next DPC meeting.

Action: Nancy will follow-up with Jacquie on who should contact Brio and will prepare a picture for the flowers to be sold at Dance Night to be posted on the website. Connie will follow-up with one company wanting to buy advertising in the program. Fabyenne will confirm whether the new board food guidelines apply to the Dance Night bake sale. The Grade 9 Student Representatives, AJ Innocente and Emily Prieur, will supervise the Grade 9 students on Dance Night.

5. New Business: No New Items

6. Roundtable

Fabyenne and Connie reported on the activities of some of the Grade 12 dance students. The next Grade 12 presentations will be on February 7, 2012 at 1:00 p.m. Nancy Miles will replace Ken Ferguson as the DPC contact with Sarah Green who will post everything on the website. She will forward newsletters to Sarah for posting. Pictures from the calendar could also be posted on the website. The names of companies which have made donations to the Silent Auction should be posted on the website so students and parents don't ask them again for a donation. An e-mail should be sent to the dance parents when the website is updated.

Action: AJ will prepare a short video using clips from the Dance Night DVD to post on the website. Wendy Sewell will e-mail the template for the newsletter to Nancy Miles and will send an e-mail to Sarah on the material to be posted on the website. Connie will prepare a list of material needed for posting on the website. Nancy will maintain a list of companies that have donated to the Silent Auction and send it to Sarah to be posted on the website.

7. Closing Remarks

The next meeting of the DPC will be on Tuesday, February 28, 2012.

Original signed by:

Wendy Sewell
Co-Chairperson

Wendy Fournier
Co-Chairperson

Kathy O'Hara
Secretary