

Minutes of the 28th Meeting of the CHS Dance Parent Committee

Tuesday, April 17, 2012

Attendance:

Wendy Sewell, Co-Chairperson
Kathy O'Hara, Secretary
Chris Innocente, Treasurer and Dance Night Coordinator
Nancy Miles, Newsletters
Nancy Blais, Costumes Coordinator
Jan Soetermans
Jill Wilson
Brigitte Jaworski
AJ Innocente, Grade 9 Student Representative
Emily Prieur, Grade 9 Student Representative
Andrea Pino, Grade 10 Student Representative
Annie O'Hara, Grade 11 Student Representative
Jasmine Lee, Grade 12 Student Representative
Sierra Siegtenhorst, Grade 12 Student Representative
Fabyenne Gosselin, Faculty Representative
Jean Bellefleur, Faculty Representative
Connie St. Louis, Faculty Representative

1. Opening Remarks by the Co-Chairperson

Wendy Sewell welcomed participants and asked them to introduce themselves since there were a number of new participants. She indicated that the meeting would focus on preparations for Dance Night on May 4 and 5.

2. Review of the Minutes of the March 20, 2012 Meeting

The minutes of the March 20, 2012 meeting were approved.

3. Point of Clarification from Dance Teachers

Jean Bellefleur noted that the teachers' primary focus is preparing the students for Dance Night. He thanked the DPC members for all their work in supporting Dance Night but noted that some of the DPC activities increased the teachers' workload and distracted them from their focus on getting the dancers ready for Dance Night. It was agreed that the Grade Student Representatives could do more to help implement DPC fund raising activities and that the DPC would identify fund raising priorities to ensure that it didn't take on too many activities.

Action: The DPC will use the May and June meetings to identify its activities for the 2012-13 academic year.

4. **Costumes Inventory**

Nancy Blais indicated that 445 of the 557 pieces in the costumes inventory had now been tagged. The remainder will be tagged before the next DPC meetings so that they are all tagged by the end of the school year. Nancy has prepared forms so that in the future dance students will sign out their costumes.

Action: DPC members are invited to help tag costumes between 5:00 and 6:30 before the DPC meeting on May 15, 2012.

5. **Dance Night Preparations**

Chris indicated that she now had all the volunteers she needed. Since tickets will not be reserved in advance, we will not need a ticket pick-up table so we can have 3 tables for ticket sales on Dance Night. Tickets will also be sold outside the cafeteria the week before Dance Night so students can buy tickets in advance. Volunteers will be asked to come to the school at 5:30 to help set up for Dance Night although we will need some people around 4:00 to help set up the Bake Sale items. The teachers will prepare a list of the Grade 9 student ushers for each night and there will also be a teacher volunteer available each night. A scrolling list of the silent auction items donated to date appears on the website and new items will be added up until Dance Night.

Action: Jean will send Douglas the graphics for this year's Dance Night so that he can prepare the DVD covers. 7 cash boxes are required for the ticket, DVD, photos, calendars, drinks and bake sales tables. The students will prepare signs for the tables showing the prices of items. Tickets will be \$10 for students and \$12 for adults for each night and \$15 for both nights. Flowers will be \$5. The DVDs will be \$25, photos will be \$10 for an 8x10, and calendars will be \$5. We will need seven easels for these signs. The logos of the silent auction donors will be displayed on signs near the silent auction tables. Items for the grade baskets must be in by Friday, April 27. Completed baskets and/or items collected for these baskets should be sent to Nancy Miles. Kathy, Nancy, Wendy, and Jean will bring in ice and coolers for both nights. AJ will prepare an emergency kit and Connie St. Louis will ensure that First Aid is available both nights. AJ and Sierra will check the dance office to confirm that there are tablecloths left over from last year.

6. **Roundtable**

Participants thanked Chris Innocente for all her work as the Dance Night Coordinator, including securing funding for a colour insert in the programme.

7. Closing Remarks

The next meeting of the DPC will be on Tuesday, May 15, 2012.

Original signed by:

Wendy Sewell
Co-Chairperson

Wendy Fournier
Co-Chairperson

Kathy O'Hara
Secretary