

Minutes of the Meeting of the CHS Dance Parent Committee

Tuesday, October 23, 2012

Attendance:

Connie St. Louis
Douglas Frosst
Laura Payant
Jennifer Morey
Deb O'Connor
Kathleen Laskoski
Michelle McDonald
Mark Monahan
Nancy Miles
Kelly Harrison

Emily Keenan – Grade 12
Kaitlind Gorman – Grade 11
Nina Hadzimustafic – Grade 10
Abbey Innocente – Grade 10
Max Wheatley – Grade 9
McKenzie McDonald – Grade 9

1. Opening Remarks

As Co-Chair of the DPC, Douglas Frosst welcomed all attendees and chaired the meeting.

2. Review of the [Minutes of the October 1, 2012 meeting](#)

The minutes of the October 1, 2012 meeting were approved.

3. Election of open positions: Secretary, Costumes

Nancy Miles volunteered to be the Secretary and Michelle McDonald volunteered to be the Costumes Coordinator.

4. Follow up on open actions from previous meeting

1. Planning for DPC activities
 - Connie advised that no decision had yet been made on whether a class trip would be possible this year.
 - Connie confirmed the Dance Night dates are Thursday January 17, 2013 and Friday, January 18, 2013.
 - Class reps confirmed themes have been chosen on student gift baskets and classes were encouraged to ensure baskets are underway by next meeting.

- Douglas reviewed the past years' silent auction items and there were no items to suggest that we discourage from soliciting for the auction.
 - Chris reported that there was a tremendous response to the volunteer email that went out with 17 new volunteers - 6 for supervising rehearsals, 9 for Dance Night, as well as others for sets, sewing, and soliciting donations.
2. Costumes inventory
- With respect to finding a space for the stage flooring, Connie advised that as there is limited space under the stage and as the Music Department uses much of that space to store risers, she has asked D. Grinnell to look for another space. No answer has yet been received.
3. Calendars
- Connie and Douglas reported that the students were in favour of doing a calendar for the upcoming year, with a more dance-themed focus. Douglas agreed to do the calendars.

5. DPC Website update

- Douglas confirmed that he has control of the website and has updated all but 2 pages of it. To keep up an events page, Connie agreed to send Douglas items as they come up for posting. There is need to update staff page as well. Douglas advised that the website is very complicated and the software to manage it expensive. He suggests DPC move the website, but wait until after Dance Night. Douglas agreed to deal with the website between now and Dance Night.

6. Dance Night 2013 planning

- A Grade 12 meeting on the theme for Dance Night was scheduled for Wednesday and it was hopeful that the theme can be finalized soon. A volunteer parent who is a graphic designer has offered to come and talk to the Grade 12s about the design.
- Deb suggested an info flyer be sent around to Grade 9's giving them some general info on Dance Night. She will draft it and send it to Connie.
- On volunteers, Connie advised she spoke to Debbie Millett about the procedure for approving the parent volunteers. A committee has to interview the volunteers, so it is important to get the names to Mrs. Millett as soon as possible. There will be a need to categorize the volunteers to identify the level of risk associated with each position.
- Silent auction will be coordinated by Nancy and Kathleen. An email will be going out early next week requesting silent auctions items and links to the website for info etc. Chris advised she has hotel and car rentals with respect to Discover Montreal and Discover Toronto baskets and will need a person to solicit the attraction partners in those cities.
- Connie is to ask about putting an insert into the dance package that goes out to prospective students about this year's Dance Night.

7. Costumes

There is a need for someone to empty out the room.

8. Roundtable

Abbey hopes to have the promotional video up on the website by next meeting, after its approval by Mrs. Grinnell. After discussion it was agreed that reserved tickets would be reinstated and that it could be announced in December that reserved tickets can be ordered.

9. Closing Remarks

The next meeting of the DPC will be on Tuesday, November 20, 2012.

Original signed by:

Douglas Frosst or Chris Innocente
Co – Chairs

Nancy Miles
Secretary