

Minutes of the 31st Meeting of the CHS Dance Parent Committee

Tuesday, October 1, 2012

Attendance:

Wendy Sewell, Co-Chairperson
Kathy O'Hara, Secretary
Chris Innocente, Treasurer and Dance Night Coordinator
Douglas Frosst
Jacquee Glance
Deborah O'Connor
Abbey Innocente, Grade 10 Student Representative
Annie O'Hara, Grade 12 Student Representative
Connie St. Louis, Head of the Dance Program

1. Opening Remarks by the Co-Chairperson

Wendy Sewell welcomed participants to the first DPC meeting in 2012-13. She noted that it would be her last meeting since her daughter graduated last year.

2. Review of the Minutes of the June 12, 2012 Meeting

The minutes of the June 12, 2012 meeting were approved.

3. Election of the DPC Executive

Douglas Frosst volunteered to chair the DPC until Dance Night to ensure that preparations for Dance Night could be launched immediately. Chris Innocente volunteered to be the chair in 2013-14. Nancy Blais, who was responsible for the costumes inventory, and Kathy O'Hara, the DPC Secretary, indicated that after three years on the DPC Executive, they would not be returning to the DPC this year. Their positions remain vacant.

Action: Election of other DPC Executive positions will be deferred to the next DPC meeting.

4. Planning for 2012-13 DPC Activities

Connie indicated that Dance Night is the priority for the dance program this year. However, since Dance Night would be held so early in the school year, other activities, such as a Grade 12 Class trip to visit dance schools, might be possible later in the year. The DPC could continue fundraising after Dance Night to raise funds for other activities.

Connie indicated that funds raised from last year's Dance Night would be used to hire guest choreographers, such as Peter Ryan, and also Team Rhythm Works to do workshops. Dance Night will be held in January 2013 rather than May since, on a pilot basis, The Company will be a one-semester course this year. This means that DPC fundraising activities must begin immediately. The class baskets were very successful at last year's Silent Auction and should be started now. Some Silent Auction items were sold for much less than their value last year and other options for big-ticket items, such as a raffle or a Live Auction, should be considered. DPC fundraising should continue after Dance Night and could include activities such as a Stars Return event in the spring. Parent volunteers will be required before Dance Night for activities such as supervising rehearsals. Connie will prepare a list of activities and deadlines so that parent volunteers can be recruited. Connie indicated that the students had asked for a dance program calendar to be produced again this year. Douglas will produce the Dance Night DVD and Abbey will prepare a promotional video for Dance Night.

Communication to DPC parents, such as e-mails about DPC meetings, could be personalized this year in the same way as the Canterbury Parents Council e-mails. Connie provided an e-mail address list for the Grade 9 parents and similar lists will be prepared for all the classes. Douglas will contact Sarah Green about the DPC website.

Action: Connie will look into whether a class trip would be possible this year. She will also confirm the dates for Dance Night and ensure that all Class Student Representatives are identified before the next DPC meeting. Class representatives will launch work on the class baskets so that they are completed by December 11. Douglas will review the funds raised for all of the items at the last two Silent Auctions and propose options for this year's Silent Auction at the next DPC meeting. Douglas will work with Connie to prepare a list of activities that will require parent volunteers this year. Deborah O'Connor will work with Connie to prepare e-mail lists for parents for all grades.

5. **Costumes Inventory**

Management of the costumes inventory is not working since costumes are being removed from the costume room without being signed out. Other systems, such as the library sign-out system, should be considered. There is limited space available in the costumes room and the dance program did not receive new storage area this year. One option to free up space is to hang the stage flooring on the wall.

Action: Connie will check with the head of the janitorial staff about hanging the stage flooring in the costumes room or storing it under the stage in the auditorium.

6. **Roundtable**

There was no roundtable discussion.

7. Closing Remarks

The next meetings of the DPC will be held on Tuesday, October 23, Tuesday, November 20, and Tuesday December 11, 2012. Additional meetings to prepare for Dance Night may also be required.

Original signed by:

Douglas Frosst
Chair

Kathy O'Hara
Secretary